

#### Managing Yourself during Times of Change

Designed exclusively for the Idaho Summer Institute of Best Practices

June 2009

## **Agenda for Today's Session**

- Welcome & Introductions
- Our Changing Lives
- Elements of Excellence
- Defining Change
- Circle of Control
- Phases of Change
- Create an Action Plan
- Have fun! ②



# **Our Changing Lives**

To get the most out of this session, please take a moment to identify some of the changes (no matter how in/significant) you are experiencing:

Professional Changes:
Organizational Changes:
Personal Changes:
Assessing the Situation:
What do you think about these changes?
How do you feel about these changes?



"Do not go where the path may lead, go instead, where there is no path and leave a trail." Ralph Waldo Emerson

#### **Our Changing Lives: Individual Activity**

Creating a time line for your life, identify five significant changes in your personal life. (Examples may include birth, death, marriage, divorce, starting or closing a business, financial success or bankruptcy, new job, fired from a job, lost a job, graduated from high school/college, built a home, moved, fire, flood, vacation, relationships....)

Birth	Today
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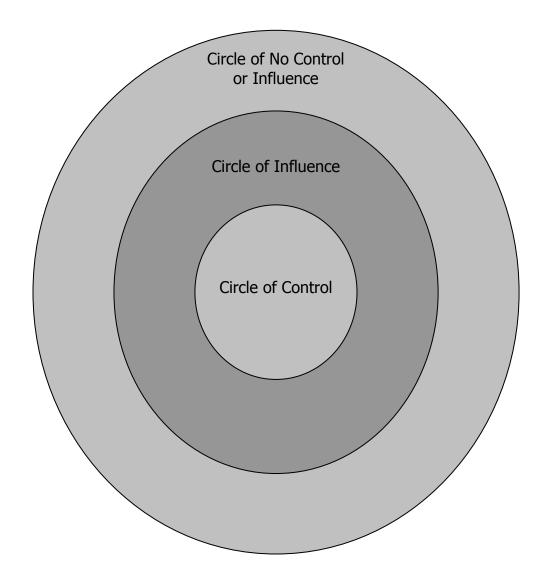
Group Activity: What made the changes above difficult?		
What was the key to your success?		
How did you feel before, during and after the changes?		
How were the other changes going on around you affecting you ability to		
deal with the changes?		

# **Defining "Change"**

What is change?	
Webster's definition:	
What does change feel like?	
What is the pace, or rate, of change in today's world?	
How does change affect you?	
What are some stress signals of change?	



#### **Circle of Control & Influence**



"To improve is to change; to be perfect is to change often. "  $\,$ 

Winston Churchill

#### The Experience of Change

While each person's journey is different, there are two common elements in the transition of change:

- 1. Shifting from \_\_\_\_\_\_ to \_\_\_\_\_.
- 2. Shifting from \_\_\_\_\_ to \_\_\_\_\_.



### **The Four Phases of Change**

Phase 1:\_\_\_\_\_

Phase 2:\_\_\_\_\_

Phase 3:\_\_\_\_\_

Phase 4:\_\_\_\_\_

## **Phase One: Denial**

Indicators/Behaviors of Denial:
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Powerful questions that help us move through Denial:
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Strategies to implement to help us move through Denial:
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#### **Phase Two: Resistance**

Indicators/Behaviors of Resistance:
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Powerful questions that help us move through Resistance:
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Strategies to implement to help us move through Resistance:
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## **Phase Three: Exploration**

Indicators/Behaviors of Exploration:

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Powerful questions that help us move through Exploration:

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Strategies to implement to help us move through Exploration:

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# **Phase Four: Commitment!**

Indicators (Bahaviors of Commitment)
Indicators/Behaviors of Commitment:
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Powerful questions that solidify our commitment:
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Strategies to implement to solidify our commitment:
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The Four Phase Review:
1.
2.
3.
4.
How do the "elements of excellence" play a role in change?
Ambition:
Attitude:
Action:
Group Activity & Discussion
What phase are you in?
What are your thoughts/feelings/ideas?

What strategies will you implement to get through or commit to this phase?

As a group, what epiphanies did you discover?\_\_\_\_\_

#### **Your Personal Action Plan**

What single most valuable thing will you be taking away from today?	
How will you apply that to your organization as a whole?	
How will you apply that to your team?	
How will you apply that to yourself?	
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We love to hear about your success stories! Please let us know how your action plans are developing by e-mailing us at <a href="mailto:Johnnajohnson.com">Johnnajohnson.com</a>. In addition, we'd love you to sign up for our free weekly e-tips, free quarterly newsletters, articles and much more! Visit online at <a href="https://www.JohnnaJohnson.com">www.JohnnaJohnson.com</a> and subscribe today!

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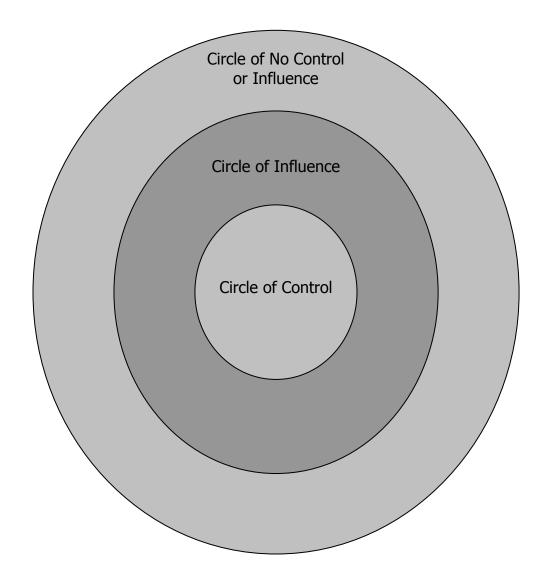
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Phase 1:\_\_\_\_\_

Phase 2:

Phase 3:\_\_\_\_\_

Phase 4:

## **Phase One: Denial**

Indicators/Behaviors of Denial:
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Powerful questions that help us move through Denial:
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Strategies to implement to help us move through Denial:
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#### **Phase Two: Resistance**

Indicators/Behaviors of Resistance:
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Powerful questions that help us move through Resistance:
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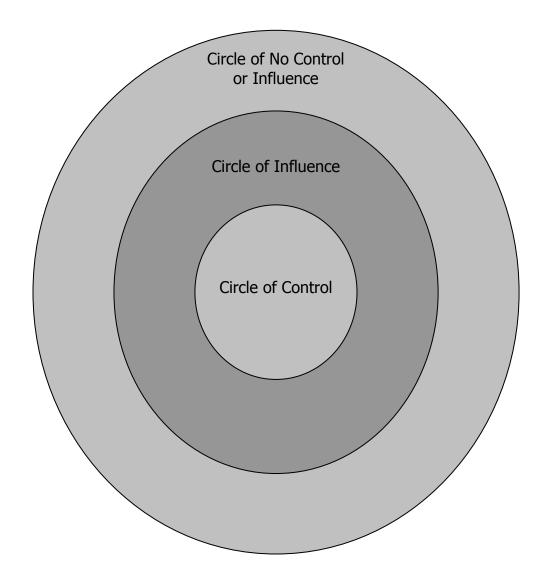
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